REPLY TO
ATTENTION OF

DAIM-MD

S: 15 May 2002
16 NOV 2001

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: 2002 Installation Status Report (ISR) and Service Based Costing (SBC) Data Collection

1. The 2002 ISR Data call will officially commence on 4 January 2002 at which time all implementing instructions, training materials, standards, systems software, and users manuals, for the ISR Program components (Infrastructure, Environment and Services/SBC) will be available for downloading from the ISR website, which will be http://isr.pentagon.mil. Note that this is a new address; the ISR website will continue to be http://isr.xservices.com. through the remainder of this calendar year. The following information is also provided:

   a. Infrastructure baseline data sets will be provided to the Corps of Engineers Cold Regions Research Lab and to the National Guard Bureau for distribution to Army National Guard installations. Environmental baseline data sets will be sent electronically via e-mail to the individual ISR Environment Point of Contact (POC) at the installations and MACOMs.

   b. Processes and software for this year's collection effort (with the exception of ISR Environment) will be considerably different from last year's effort. The Implementing Instructions for all components of the ISR will describe these process changes in detail.

   c. FY2002 ISR Reporting Installations: The approved list of reporting installations is at Enclosure 1. By previous memorandum, MACOMs were requested to provide input and comments to this list by 29 June 2001. Please ensure the attached reflects your input.

   d. ISR Systems Minimum Hardware and Software Requirements: Information is provided at Enclosure 2. It provides the minimum hardware and software requirements necessary to run the Installation and Headquarters level ISR software for the 2002 ISR cycle.

2. In keeping with the promise made by my ISR/SBC POC at the July 2001 AAR, I have included a list of significant events, at Enclosure 3, for your use.

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3. We have made significant progress over the past year and with your continued
assistance we will improve the process even more. Your feedback is always welcomed
and solicited. The HQDA ISR/SBC Program Manager is Mr. Tony Fasolo. Please keep
in close touch with him. He can be reached telephonically at (703) 692-9246, DSN 222-
9246 and electronically at Anthony.Fasolo@hqda.army.mil.

UR,

R.L. Van

Encls

R. L. VAN ANTWERP
Major General, GS
Assistant Chief of Staff
    for Installation Management

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